

MINISTRY OF EDUCATION AND SCIENCE OF KYRGYZ REPUBLIC
ADAM UNIVERSITY

APPROVED

Rector of ADAM Univeristy

Associated prof. S.R.Sirimbard



Regulations

on conducting an external assessment of student learning outcomes

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Regulations

on conducting an external assessment of student learning outcomes

1. The purpose of external assessment of student learning outcomes of Adam University is to create conditions and procedures for students, rights and opportunities to demonstrate full implementation of the requirements of the educational program in terms of achieving the planned learning outcomes.
2. **In the evaluation procedures:**
 - the student is responsible for fulfilling the requirements of the educational program expressed in the established set of learning outcomes;
 - the teacher is responsible for the preparation of assessment materials that make it possible to compare the learning outcomes with the planned ones;
 - the University is responsible for ensuring and fulfilling requirements of State Educational Standard of High Professional Education according to the relevant directions and specialties of training;
 - an external expert is responsible for assessment of student learning outcomes based on ready-made evaluation materials and also provides an expert opinion on the conformity of evaluation materials on expected result of training in the discipline and normative documents.
3. **System of assessment of the University must meet the following requirements:**
 - openness and transparency - availability of standard procedures for carrying out all types of control, their documentation, availability for all participants in the process of data on the rules and procedures, timely information on the results of the assessment;
 - objectivity and adequacy of assessment - availability of tools for monitoring the implementation of standard procedures, as well as the use of adequate methods to assess students' achievement of targeted learning outcomes both in individual disciplines and in the program as a whole;
 - using direct assessment methods - assessment of planned learning outcomes in the form of knowledge, skills and possession of experience, in their practical use, ensuring the formation of universal and professional competencies;
 - exclusion of indirect methods of assessment, i.e. grading for participation in extracurricular activities, attendance of classes, etc.;
 - differentiation of the quality of achievement by individual students of the planned learning outcomes;
 - professional direction - the content of educational tasks corresponds to the tasks and types of professional activity for which the University prepares the student.
 - Motivation of students and teachers - use of forms of organization of control of the educational process that provide elements of self-assessment of students, their support from the teaching staff in the learning process, etc.
4. The head of educational department and lawyer of the University form a data bank of external experts based on a resume.
5. The invitation of external experts for external assessment is carried out by the vice-rector for academic and scientific work.
6. Payment for the work of external experts is carried out on the basis of hourly pay in accordance with the "Norms of the time for calculating the training load" approved by the University.

7. To conduct an external assessment, the teacher leading of training session provides to the educational department: work plan of disciplines, a set of assessment materials and assessment criteria approved by the head of program/department.
8. The head of educational department gives the submitted materials to an external expert, agrees the schedule of examination tests.
9. Examination tests are conducted according to the regulations on the current and interim control of the University.
10. Examination tests are carried out in classrooms with video surveillance.
11. An external expert is obliged to provide results of the assessment of the examination tests within 3 working days.
12. An external expert, within 10 working days after finishing of exam tests, is obliged to provide conclusion on compliance of evaluation materials with the established requirements including:
 - compliance with discipline objectives and expected learning outcomes,
 - difficulty level of exam tasks,
 - the time allotted for solving professional tasks etc.

If necessary, to form recommendations for improving assessment tools for the academic discipline.

13. Appeal procedures are conducted in accordance with the Regulations on the current and interim control of the University.